There are *two* phases of the process:

**Phase I:** Pre-major Status

**Phase II:** Major Status
How to Declare Phase I

1) Typically, students declare Phase I while in CHEM 162, 163, or 351.

2) Complete official Declaration of Major Form. (CB270, Chemistry Office)

3) Review Welcome Packet. (Student email account.)

4) Make appointment with your advisor and create Plan of Study.

5) Submit study plan to Program Coordinator (via email).

6) Work towards completion of Phase I courses.

You are now officially declared a PRE-MAJOR in Phase I.
Meeting with Advisor

- You should meet with advisor at least once per year.
- E-mail advisor to request an appointment.
  - Give plenty of lead time.
  - Include potential times in the first e-mail.
  - Include reason for scheduling meeting.
- Come prepared and bring:
  - Current plan of study.
  - Potential schedule options if applicable.
  - Specific questions.
How to Declare Phase II

1) Apply online for Phase II when Phase I coursework is complete. **All Phase II applications are due the 1st day of spring quarter.**

2) Transcript will be evaluated for GPA and completion of required courses.

3) Phase II acceptance will be announced prior to fall registration.

4) If application is denied, meet with your advisor or the department chair to discuss options.

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**BA – Chemistry**

Apply two years prior to graduation date. Note: applications one year prior to graduation will be **considered** on a space-available basis.

**BS – Chemistry/Biochemistry**

Apply two years prior to graduation date. BS applicants are automatically evaluated for the BA – Chemistry option.

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**Once admitted to Phase II, you are officially a MAJOR!**
## Pre-Major Phase I Courses

<table>
<thead>
<tr>
<th>Degree Program</th>
<th>Phase I Courses</th>
<th>Priority GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA Chemistry</td>
<td>CHEM 161-163, CHEM 351 &amp; 352, MATH 124 &amp; 125, PHYS 161</td>
<td>2.5</td>
</tr>
<tr>
<td>BS Chemistry</td>
<td>CHEM 161-163, CHEM 351 &amp; 352, MATH 124 &amp; 125, PHYS 161</td>
<td>3.0</td>
</tr>
<tr>
<td>BS Biochemistry</td>
<td>CHEM 161-163, CHEM 351 &amp; 352, BIOL 205</td>
<td>3.0</td>
</tr>
</tbody>
</table>

- Students with GPAs below the priority GPA are considered on a case-by-case basis for remaining spaces.
- Neither completion of the prerequisites nor attainment of any specific GPA guarantees admission to Phase II.
- Phase II applications include a short written statement describing factors you want considered in your application.
- BAE students are not subject to Phase I/Phase II process.