Present: James Hearne, Stephen McDowell, Stephanie Treneer, Bob Mitchell, Todd Morton, Deb Donovan, David Patrick, Ken Rines
Guests: Edoh Amiran, Dean Clark

Past chair Edoh Amiran, having reached the maximum six years of service on PPBC, presented the committee with a summary of activities from the previous year and a generic timeline of PPBC activities. The committee thanked him for his service.

James Hearne nominated himself for chair, Bob Mitchell seconded. The committee unanimously voted in favor.

Ken Rines nominated himself for secretary, Bob Mitchell seconded. The committee unanimously voted in favor.

Nominations: Bob Mitchell nominated Jeff Young (Biology) for the RAC committee. Deb Donovan seconded, unanimously approved. Ken Rines nominated Anu Singh-Cody (Biology) as a leave replacement for the Senate Library Committee, Deb Donovan seconded, unanimously approved.

Introductions

Items from the Dean: Dean Clark has a list of future agenda items from the Dean And Chairs committee.

- Post-tenure review for department chairs: the current COPEP does not specify procedures for post-tenure reviews and promotion decisions for department chairs. Current practice has been that the Dean takes the chair’s role in leading the review and summarizing faculty evaluations, the result of which is then sent to the Dean for review. The proposed change would be for the Dean (with consultation from the Chair) to appoint a senior faculty member to lead the review. Stephen McDowell moved to approve the change, with specific wording to be voted on in the next PPBC meeting. Bob Mitchell seconded, and the committee approved the motion.

- CSE Strategic Plan: the preamble to the Strategic Plan needs to be written.
- Filling outstanding committee member positions for CSE representatives of Senate and University committees
- NSF MRI prioritization (ad hoc last year): PPBC should establish an ongoing policy for prioritizing MRI proposals from CSE. One possibility would be a short pre-proposal due in November to avoid work on a full proposal (due Jan) that would not be selected by the University.
- Indirect cost sharing: PIs can and should specify how ICR funds should be split among departments. PPBC approved a default policy (split in proportion to the number of PIs). More effort should be made to communicate to departments and PIs that ICR allocation should be specified by PIs as part of the Proposal Routing Form.
- Policy on phased retirement: the PPBC discussed and approved a policy in Spring 2015.
- PTR evaluation needs to connect to the CBA: PTR should result in automatic failure if the candidate fails to submit review materials on time
- Departmental COPEP addenda require revision
  - The T&P committee can provide feedback on which addenda need clarification
  - Required peer evaluations of teaching: often not submitted
  - C-CORE/SMATE: language about student-centered learning
  - Include language about e-dossiers
- Budget updates: the Poulsbo cybersecurity program was approved. No minor CAP funding was approved. The Provost re-based some centralized funding: $125k from Provost to CSE on an ongoing basis and $500k in a one-time transfer; all of this funding is used for NTT faculty. Approved tenure-track faculty searches include: a replacement position in Physics/Astronomy, a new position in Physics/SMATE, a partial replacement in Geology/SMATE, a new position in Honors Chemistry, and a position in Math.
PPBC Meeting on Oct 8th, 2015, at 8:30 h

Items from the Committee:

• Review of previous year’s PPBC activities

• Waterfront program: PPBC should be informed about the program

• Concerns about support for instrumentation recur every couple years: the PPBC should consider making longer-term plans to address these issues

• Discussion of future agenda items for PPBC

• Strategic plan: concerns from CSE members about: diversity language reflecting the values of CSE, content of the preamble, implied prioritization of goals from ordered list. The committee agreed that the Task Force should be reinstated to address these issues. Task Force co-chair Dave Patrick will work on language

• By unanimous consent, future meetings will be held at 8:45 AM on alternate Thursdays

Adjourned 9:40 AM.