**PPBC – 03/17/2022**

**Roll Call**

PPBC members present: David Rider, John Misasi, Brian Hutchinson, Bob Mitchell, Amy Anderson, John Gilbertson, Dietmar Schwarz

PPBC members absent: Qiang Hao, Andrew Boudreaux

PPBC advisors: Jackie Caplan-Auerbach

PPBC advisors: Brad Johnson

Student Senator advisors present: Miriam Gold, Justin McGlone

Other attendees: Ying Bao (new PPBC member spring 2022)

**Discussion Topics**

PEJ GUR Task Force

* PPBC members placed call, but received no applicants
* PPBC chair to resend email template to PPBC members to make another call beginning of spring quarter
* PPBC chair to forward call directly to two individuals who previously expressed interest in this topic

Minutes from 3/03/2022

* Minor adjustment of “Minutes” discussion to complete an incomplete sentence
* Motion and second to approve after minor adjustment
* Unanimously approved by PPBC members

Chemistry COPEP Addendum Updates

* Discussed the additions CHEM made to update and improve clarity of addendum
	+ COVID language
	+ Inclusive teaching language
	+ Defining meets and exceeds expectations for PTR
* DEI statements/expectations were discussed
	+ Bringing comments back to chemistry’s task force about how to make this more clear and standout to the intended audience
* Discussed section on Faculty with Joint Appointments
	+ Question about joint appoint – is this intended for CHEM faculty with joint appoints where CHEM is primary appointment? If so, make more clear
	+ Can it be made more clear for 50:50 joint appointments
* Scholarship requirements clarity discussed
	+ Two blocks – are both blocks within addendum required? Only first? Is second supplemental?
		- Can it be made more clear? Specifically first sentence in the *Scholarship* section
	+ Question brought to committee: what does “establish an active, sustainable research program” mean?
		- Discussed the bullets points below this statement
		- Is the language in this section “coded” with respect to what is actually expected in CHEM?
			* Therefore, can it be made more clear?
* PTR
	+ Discussed the PTR standards vs. promotion standards
	+ Scholarship for “meets expectations”
		- Much of the content from meets standards was moved to “exceeds”
		- Is this a lowering of standards?
		- Discussed the language around what shows proper evidence (student or faculty presentation)
* Faculty Review Section
	+ Change suggested in the “participation of faculty reviewers” section: faculty are “required” vs. “expected” to submit a form and letter
		- CBA says “expected”
	+ Statement describing the process of dossier discussion, voting, and evaluation forms to be adjusted to meet CBA requirements/MOU
		- Discussed CBA language and process of chair’s letter
* Discussed collegiality in terms of CBA and faculty code of conduct
* Recommendation was made to ensure candidates relate teaching evaluations and lack-there-of to a specific MOU if possible
* Next steps
	+ Goal: have changes completed for next fall quarter 2022, vote on CHEM addendum spring quarter 2022

Discussion of Departmental Procedures

* Need to review old PPBC minutes to better understand if and how PPBC votes on the DOPPs
	+ Currently, it is believed that PPBC can vote on the DOPP document
* CSE Dean to forward information to PPBC chair about the status of the procedure
* ENGR DOPP
	+ Might be good to include statement under the Chair responsibilities and/or committees section that the Chair has the ability to create ad hoc committees
* Pending definition of PPBC’s approval process for DOPPs, may need to approve ENGR DOPP

**Next Meeting**

First week of Spring Quarter