PPBC – 06/10/2021

 Role Call

Present: David Rider, Brian Hutchinson, Amy Anderson, Jackie Caplan-Auerbach, Brady Foreman, Brad Johnson, Mark Bussell, Dietmar Schwarz

 Absent: Qiang Hao, Andrew Boudreaux, Olivia Chatters, Ankur Handa

Minutes from 5/27/2021

Add student senator names, no other changes

Minutes approved unanimously

Vacancy on Research and Creative Activities Council

3 empty at large positions on RCAC

5 applicants (XXXXXXXXXXXXXXX) [redacted by PPBC chair for anonymity]

Should applicants be ranked? No request from RCAC. Yes we will rank

Discussed each of the 5 candidates

PPBC will be advancing: XXXXXXXXXX as top 3 [redacted by PPBC chair for anonymity]

PPBC will forward XXXXXXXXXXXXXX as alternates [redacted by PPBC chair for anonymity]

Discussion on *Travel Procedures, Policies, and Current Rates*.

Reverted back to original document with some minor updates to include information about web-based Professional Development

Updated preamble of document to provide clarity

Discussed the clarity of information included about web-based Professional Development

Latest updates to *Travel Procedures, Policies, and Current Rates* document approved unanimously

Discussion on College-wide guidance from PPBC on *how to include students on CSE committees*

Leaders of CSE committees have provided some insight on how to include students

Technical Operations - STF proposal review could benefit from student insight,

Curriculum -  Maybe *ex officio* members, as curriculum is a faculty-led charge (having students can be a conflict of interest)

EID - students are voting members, included in almost all activities; guidance on how to ensure students maintain involvement, in-favor of guidance document overall

Student ambassadors and AS senators serve on committee (both groups get compensated)

What are the involvement wishes of students in CSE committees?

Students interested in Student Ambassador program, EID committee, some in curriculum

Action Items for 2021-2022:

work with CSE committees to better define how to support and include students in committee work

Tech Ops to discuss if including students would be beneficial and how they would like to do it

Update on approval process for *Departmental Operating Procedures and Policies (DOPP)*.

Section 3e of Faculty Handbook

Since handbook speaks to faculty, NTT voting privileges are different

If DOPP had NTT/Staff votes, we need to evolve the handbook

Jeff Young announced this action item for Fall 2021

Handbook changes need to go through Board of Trustees, happens in approx. February

DOPP document - is it a personnel document? This is the sticking point

Voting on document can be done inclusively (falls outside to Section 3e)

This needs to be updated in the COPEP (we can do this and be in compliance)

Voting on chair of department is still gray area

Vote for chair is for a recommendation

Who adjudicates this vote?

Staff feel like shared governance doesn't apply to them

Possible action items

Speak with Union next year?

Brad/David to communicate departments

Brad to communicate to Provost about adjudication of this issue this summer

PPBC Companion/Handbook

 Did not discuss

Items from floor

 Did not discuss