**Minutes PPBC 03/04/2021 8:30 am; Meeting over Zoom**

Present: David Rider (AMSEC/Chemistry, chair) John Gilbertson (Chemistry, scribe), Amy Anderson (Math), Brian Hutchinson (CS), Qiang Hao (SMATE/CS), Dietmar Schwarz (Biology), Andrew Boudreaux (Physics), John Misasi, (Engineering and Design), Brady Foreman (Geology), Jackie Caplan-Auerbach (Associate Dean CSE, Geology, advisory), Brad Johnson (Dean CSE, advisory) Olivia Chatters (AS senator, advisory), not present for PC portion of the meeting

Absent:, Ankur Handa (AS senator, advisory)

A)Minutes from 02/18/2021 discussed and approved (unanimous).

B) Vacancy for Graduate RSP Research Grants Subcommittee candidates were discussed. Five candidate statements were presented. XXXXXXXXXXXX (name redacted at request by RSP) was selected as the nominee.

-The process should be formalized in the future with a clear candidate statement addressing the charge of the committee. PPBC should work with RSP to address subcommittee charge and composition, as well as the mission of the grant program itself.

C) Dossier page limit for personal reflections. A proposal was presented to limit the number of pages in the personal reflection(s) to eight pages. PPBC discussed whether we should have a page limit as a rule or a guideline. The language of there is no minimum page limits, but should not exceed 8 pages. It should be clear that it is the reflection that is limited in length. Consistency in structure would be beneficial. PPBC is also cognizant that some departmental addenda may need to be restructured to fit. Questions about how incorporation of the EID statement(s) may affect page limits.

D) Request from Chemistry for the COPEP to clarify the departmental procedures. Discussion was initiated about the interpretation of “faculty” in Departmental Procedures section of the COPEP.

PPBC requests that each unit perhaps come back with examples/input from their departments.

E) An item from the floor on the use of binary pronouns in the COPEP document. This should be addressed at some point.

Probationary faculty letters for joint appointments needs to be addressed.

Meeting adjourned 9:54 am 03/04/2021