PPBC

Meeting Minutes

5/13/21

**Roll Call**

Present: David Rider, Mark Bussell, John Misasi, Brian Hutchinson, Amy Anderson, Brady Foreman, Brad Johnson, Dietmar Schwarz, Jackie Caplan-Auerbach, Andrew Boudreaux

Absent: Student Senators, Qiang Hao

**Minutes Approvals**

Minutes from 3/4

* Grant committee likes to remain anonymous
* Would like to redact name from minutes and replace with "name redacted upon request"
	+ Where does record of this committee member name live?
* Vote for redaction was unanimously approved

Minutes from 4/29

* Vote for minutes was unanimously approved

**Amendments to Travel Procedures, Policies, and Current Rates.**

* Skipped to discuss DOPP

**Discussion on Departmental Operating Procedures and Policies.**

What are the steps forward? Discussion:

* Additional approval process as safety net
* PPBC should provide some oversight for DOPP approvals
* One of the challenges of the voting rights of DOPP is that the chair of department hires NTT, which can be a conflict of interest
* In BIO: staff and NTT and TT/T vote on DOPP
* DOPP is a blanket document that impacts the working conditions of all in department, this is the crux of our discussion
* Is it possible to have a critical amount of votes?
	+ What if each voting block (NTT, TT/T, staff) is required to have greater than 50% votes?
	+ If each block doesn't have 50% of the voting body, PPBC would review
* Updates likely need some type of "check and balance"
* Provide guidance and structure to approval process
	+ Appears that faculty handbook is unclear and ambiguous
	+ Need clarification within document on voting rights
	+ Need a document to point to during approval processes
* Should there be a min FTE and service requirement?
	+ NTT faculty are not (or rarely) compensated for service
	+ Min FTE can fluctuate
* Annual or academic year FTE important to distinguish

Next steps

* CSE dean to start conversation with Brian Burton
* Bring latest updates of new language for COPEP Part VI

**Items from floor**

**Upcoming discussions**

* College-wide guidance from PPBC on how to include students on CSE committees.
* PPBC Companion/Handbook