**COLLEGE OF SCIENCE AND ENGINEERING**

**Faculty Evaluation of Non-Tenure-Track Instructors**

*This form is provided as a mechanism to acquire input from other faculty in the non-tenure-track faculty evaluation process. It should be used as a guideline and may be modified as appropriate for individual departmental use.*

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| --- | --- | --- | --- |
| Instructor: |  | Department: |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Period of Review: | Academic Year: |  | Fall: | [ ]  | Winter: | [ ]  | Spring: | [ ]  |

|  |  |  |  |
| --- | --- | --- | --- |
| Evaluator: |  | Rank: |  |

This evaluation is based on the expectations and duties defined in the letter of offer.

Teaching (required)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Superior | Satisfactory | Unsatisfactory |
| Knowledge of subject (s) | [ ]  | [ ]  | [ ]  |
| Course organization | [ ]  | [ ]  | [ ]  |
| Prepared teaching materials (syllabi, exams, etc.) | [ ]  | [ ]  | [ ]  |
| Achievement of appropriate educational goals  | [ ]  | [ ]  | [ ]  |
| Ratings and comments on student evaluation forms | [ ]  | [ ]  | [ ]  |
| Ratings and comments of faculty evaluators | [ ]  | [ ]  | [ ]  |
| Engagement of students in critical thinking, active learning | [ ]  | [ ]  | [ ]  |
| Engagement of students in class participation | [ ]  | [ ]  | [ ]  |

Comments/Suggestions *(unsatisfactory ratings must include suggestions for improvement)*

Scholarly Activity and Departmental Service *(optional unless specified in letter of offer)*

Overall Performance Evaluation*:* Superior Satisfactory Unsatisfactory

**[ ]** **[ ]** **[ ]**

**Signature of Evaluator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**