

# Policy, Planning, and Budget Council Meeting Minutes

## College of Sciences and Engineering

13 February 2020

Present: John Gilbertson (Chair), Arpad Benyi, Takele Seda, Jim Hearne, Thanh Le, Brady Foreman, Jackie Caplan-Auerbach (Associate Dean of CSE), Brad Johnson (Dean of CSE), and Amites Sarkar (CSE Personnel Committee), Lynn Pillitteri (CSE Personnel Committee), Filip Jagodzinski (CSE Personnel Committee)

Minutes from the 01/30/2020 meeting were approved.

The members of the Personnel Committee present informed the Council on the status of the dossiers regarding professional leave and T/P. Dean Johnson inquired whether any questions related to COPEP addenda have come up during deliberations. One such question was related to the CS department not having specific language about the CS faculty required to have peer teaching evaluations being handed back to the faculty being reviewed. Currently, CS faculty only receive a summary from the chair about the peer teaching evaluations. Since the chair summary might not include all the details from particular letters and potential issues suggested but not relayed to the faculty evaluated in the chair's letter, the Council suggested to the two CS Reps present (Hearne and Jagodzinski) that this issue deserves attention and should be revised appropriately in their addendum.

The Chair of the Council (Gilbertson) inquired the members of the Personnel Committee about their experience with Interfolio, which is being used right now for probationary faculty, as well as for PTR this spring. A discussion ensued about Interfolio being an optimal platform for such evaluations. A further discussion about this platform will be scheduled at a later time, guided in particular by the experience of the Personnel Committee during these two quarters.

One of the Personnel Committee reps (Pillitteri) discussed the ways in which EID is addressed in various dossiers across CSE departments, stemming from the variety of the faculty experiences pertaining to initiatives and developments in this area. Dean Johnson suggested that some structural guidance and more targeted language may be needed to ensure consistency across dossiers in the probationary period, a suggestion that the Council will need to revisit in conjunction with the EID Committee.

Next, the Council addressed a question from the Engineering and Design Rep (Klein, via e-mail) regarding section 7.7.2.3 in CBA. It was discussed whether the role of the Personnel Committee is to simply rubber stamp the evaluation coming from individual departments and how this relates to section 7.7.2.2 of the CBA. It was agreed that in order to clarify these issues, there needs to be some further language added to the COPEP that would not contradict the wording from the CBA. Moreover, there was a specific suggestion regarding

the wording “participate in that candidate’s review” (CBA 7.7.2.3) to specifically state in the COPEP that “the department member of the Personnel Committee shall be absent during the evaluation of a candidate’s dossier” that is from the same department. All these corrections will be addressed by the Council at a future time.

The Council then voted that Mark Bussell shall continue as UPRC rep.

Finally, there was an update from DAC, particularly concerning summer courses. Both Brad Johnson and Jackie Caplan-Auerbach emphasized the importance of summer quarter revenue going to a specific pool of funds and the need for monitoring classes that operate with less than 5 students during this quarter. There were some ideas brought up to correct the steep decline in summer enrollment in certain classes taught in CSE. There was also a very brief update from the Dean on the construction of the ISB building.

Minutes submitted by Arpad Benyi

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