**Minutes PPBC 10/08/2020; Meeting over Zoom**

Present: John Gilbertson (Chemistry, scribe), Amy Anderson (Math), Brian Hutchinson (CS), Qiang Hao (SMATE/CS), Dietmar Schwarz (Biology), Andrew Boudreaux (Physics), John Misasi (Engineering), David Rider (AMSEC/Chemistry), Jackie Caplan-Auerbach (Associate Dean CSE, Geology, advisory, non-voting), Brad Johnson (Dean CSE, advisory, non-voting).

Absent: Brady Foreman (Geology)

David Rider (AMSEC/Chemistry) was nominated and unanimously approved as chair of the council. The Council then spent time discussing duties and reminding PPBC members to familiarize themselves with the COPEP, as well as with their departmental addenda, and other department addenda. In addition, PPBC members should familiarize themselves with UFWW CBA, MOU, etc.

Strategic planning in CSE during Fall quarter, one page out to chairs currently due towards the end of Fall quarter. PPBC will vet proposals and help

PPBC discussed the Oct. 2020 UFWW COVID MOU surrounding Fall 2020 student evaluations. The MOU does not cover peer evaluations (there were questions surrounding how to do synchronous/asynchronous peer evaluation). Perhaps PPBC can update the COPEP to reflect how/when peer evaluations are included in dossier(s). It is too late for most of this year due to timing of T&P. PPBC also discussed the UFWW MOU from Spring 2020 about T&P tenure clock, which adds one year, regardless if faculty want to take advantage or not.

Travel Policy will be discussed as an agenda item at PPBC this quarter. Brad has the documents, he will circulate to the council. Currently the institution provides $1000/TT, $500/NTT goes into Travel Fund Account. Those dollars come from ICR (Indirect Cost Return) on research grants. CSE generated $11 million in research grants last year, and 50-60% of salaried money from CSE went to ICR ($$?). There is no travel now due to COVID, so can we include professional development or other forms of scholarship support?

Students on faculty hiring committees within CSE departments was discussed. Does PPBC have a voice on the policy? The individual departments typically decide on the policy. No real official student governance that trickles down to the departmental level. Do we need a templated version at PPBC level for student involvement?

Student Senators on PPBC, advisory, non-voting, participate in all meetings sans Personnel.

Phone system is old and expensive, voice over Teams interface. We can use calls function on Teams. Teams app on your cell phone. Labs/emergency phones will be landlines. Privacy on transcription to email was discussed, what is the default for the voicemail. A PPBC member will look further into the privacy/phone transcription issue.

One question from PPBC member dealing with which departmental addenda is used for evaluating dossier. The policy in the COPEP is to evaluate with the current addenda, and any updated addenda changes need to be addressed in the dossier.

Teaching modality. No decisions have been made. The university is assuming that winter will not be dramatically different from Fall, so getting an early start to get a baseline. Tweaks can be made, but likely only small ones. Are there deadlines for the tweaks?

Face-To-Face teaching will still likely need an alternative for students that do not wish to come to campus.