**COLLEGE OF SCIENCE AND ENGINEERING**

**Chair’s Summary of Departmental Evaluation of Candidate for Tenure and/or Promotion**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Candidate’s name: |  | | | Highest degree: |  |
| Department: |  | | | | |
| Date of last promotion: | |  | | Current rank: |  |
| Date and rank of initial appointment: | | |  | | |
| Periods of absence, excluding summers: | | |  | | |

**Department Evaluation**

Distribution of Faculty Ratings Chair’s

(excluding Chair) Rating

# Eligible 1 2 3 4 5 6

To Vote

A. Teaching                                          

B. Scholarship                                          

C. Service                                          

**Department Recommendation – Tenure and/or Promotion**

# Eligible Number Number Chair’s

To Vote For Against Recommendation

                 

Total number of faculty included in above departmental evaluation

Number of tenured faculty in the department

Number of non-tenured faculty in the department

Number of tenured faculty, other than candidate, not participating in this evaluation

(Attach a list of names with reasons for non-participation of each)

**Instructions to Chairs**

Submit a statement as an appendix to this form as described in the [COPEP Guidelines for Faculty Review Letters](#Review_Letters).

*Include original and 2 copies of this summary and attachments with materials submitted to the T&P Committee*.

**Signature of Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Chair’s Summary of Departmental Evaluation of Candidate for Tenure and/or Promotion**

Chair’s statement as described in the [COPEP Guidelines for Faculty Review Letters](#Review_Letters).

|  |  |
| --- | --- |
| Candidate’s name: |  |