**COLLEGE OF SCIENCE AND ENGINEERING**

**Chair’s Summary of Departmental Evaluation of Candidate for Tenure and/or Promotion**

|  |  |  |  |
| --- | --- | --- | --- |
| Candidate’s name:  |        | Highest degree:  |       |
| Department: |       |
| Date of last promotion:  |       | Current rank:  |       |
| Date and rank of initial appointment:  |       |
| Periods of absence, excluding summers:  |       |

**Department Evaluation**

 Distribution of Faculty Ratings Chair’s

 (excluding Chair) Rating

 # Eligible 1 2 3 4 5 6

 To Vote

A. Teaching

B. Scholarship

C. Service

**Department Recommendation – Tenure and/or Promotion**

 # Eligible Number Number Chair’s

 To Vote For Against Recommendation

Total number of faculty included in above departmental evaluation

Number of tenured faculty in the department

Number of non-tenured faculty in the department

Number of tenured faculty, other than candidate, not participating in this evaluation

(Attach a list of names with reasons for non-participation of each)

**Instructions to Chairs**

Submit a statement as an appendix to this form as described in the [COPEP Guidelines for Faculty Review Letters](#Review_Letters).

*Include original and 2 copies of this summary and attachments with materials submitted to the T&P Committee*.

**Signature of Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COLLEGE OF SCIENCE AND ENGINEERING**

**Chair’s Summary of Departmental Evaluation of Candidate for Tenure and/or Promotion**

Chair’s statement as described in the [COPEP Guidelines for Faculty Review Letters](#Review_Letters).

|  |  |
| --- | --- |
| Candidate’s name:  |        |